

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
May 2, 2022**

Attendees: Nelson Anderson, Savannah Winston, Gary Waltemeyer, Douglas VanDerveer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

The Commissioners all agreed to elect Doug VanDerveer- President and Gary Waltemeyer-Vice President

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for MAY 2022

120 hours assigned with a total of 24 assignments

- 238 Calls for service
- 2 Reports taken
- 74 Traffic Stops
- 94 Traffic Violations
- 0 Arrest

Public Works Report – Dale Whitley

-pumped 1,533,100 gallons of water

-discharged 1,780,110 gallons of wastewater

-met with our contractor at the sewer plant to get our sampler upgrade started.

-installed a new check valve on the suction tube at the chlorine feed at the sewer plant. This was done at the direction of the manufacturer, to keep bubbles out of the line.

-shortened the line to get a more direct flow at the company's suggestion.

-sprayed weeds and trimmed branches to keep the path clear to the discharge pipe in Hunting Creek.

-cut grass and trimmed weeds at the sewer plant.

-cleaned the check valves at the Fooks Ave pump station.

-pulled both pumps at the Tidewater pump station and cleaned them. We also cleaned the wet well and adjusted the lead float.

-cleaned a stand pipe in a manhole on Main St. when it became clogged and started to spray out the top of the access cover.

-cleaned a manhole in front of 112 Main St. and tried to seal water infiltration at one of the seams with lead wool. It helped but the water found another way in.

-cleaned out a portion of the ditch on Sunset Ave. at the request of the homeowner.

-locked a meter to a residence in town when the resident turned on their water without permission from town hall.

-scraped and graded Railroad Ave.

-raked leaves away from the fence at the park and mulched them up with the mower. We also cleaned out a drainage area and mulched those leaves up also.

-sprayed weeds on the bank at the lagoon.

-cut grass and sprayed weeds this month

Administrative Report – Amber Korell

- **WWTP:**
 - Worked with Prostart, MDE, and GMB on our WWTP
 - Met with Mr. Goldberg and attended my deposition with JCC's Lawyer
 - Composite Sampler-
 - Bilbrough's installed the concrete pad and conduit
 - They configured our current sampler with Envirocorp to be flow paced

- **Town Hall:**
 - The Town and our Codes Officer inspected properties and sent out violation notices and failure to get permit letters.
 - We are currently compiling a list of landlords to send a letter advising them of our Rental License Program and requirements, Rentals are to be registered with Town by September 2022.
 - T-Mobile: We are waiting for their response to SC proposal and a signature on the Draft Lease for the Town of Preston.
 - We had 4 applicants submit for the "Legacy Creative Arts and Athletics Scholarship"; I met with the Jay and Melissa with the Red Shef and we reviewed applicants and picked our scholarship winner! We have collected **\$1,100** in donations; our goal is **\$1,500** Donations will be collected until May 20th, 2022. We will be at CRHS Senior Awards Ceremony to present our Scholarship to our winner
 - Updated the Town Charter with ordinance amendments approved since 2012-2022; plan to work on the Town Code next (last update 2001).
 - Met with Mr. Prettyman about the Preston Observatory Project
 - Attended the LGIT renewal workshop in Cambridge
 - Attended ARFP webinars and submitted our Agreements and Reports for the first mandatory reporting quarter.
 - Attended Maryland State Retirement training on the new portal, we are now required to submit all communications and payments thru the portal.
 - April 16th was our Beautification Day where we planted flowers at our Town Hall sign and Office pots, some volunteers picked up trash along Payne and Backlanding Roads
 - Successfully held a Caroline County "Meet the Candidates" night at the PVFC April 19th and 26th at 6pm, both were well attended and informative.

- **Planning and Zoning**
 - Worked with MDIA and Issued Building Permits
 - Looked into Enforcement procedures and policies
 - Planning and Zoning continue to work on the Comp. Plan Update

- **Parks and Recreation**
 - Prepping to submit our application to Caroline County Council of Arts for a Grant to hopefully cover the schedule of events from July to October.
 - This Saturday is our Mother's Day Craft from 10-12 at Town Hall-FREE EVENT
 - Began planning our SummerDaze event and will be meeting with the Lions Club on May 26th to ask for their partnership in this event.

Planning and Zoning – Rose Marie Stacey- Meeting Minutes-Date: 4-12-2022

Present: Rosemarie Stacey, Pastor David Casey-Motley, Sharon Gutz, Steve Hildenbrand,

1. Code Violation/Complaint Form: Reference 107 Maple Avenue

Town Manager prepared a letter to the homeowner at 107 Maple Avenue citing violation of Town of Preston Ordinances Section PM 302.1 Sanitation and Section 302.8 Motor Vehicles. Planning & Zoning discussed the process for violations of these codes and follow up if the violations were not cleared. Planning & Zoning will continue to work with the Town Manager regarding these violations.

2. Comprehensive Plan: P&Z is continuing review of the Comprehensive Plan.

3. Next Meeting: TBD,

New Business

- Comm. Anderson Introduced ***RESOLUTION 2022-R-1 FY22-23 Water Sewer Rate Increase***

- Comm. Anderson Introduced ***ORDINANCE 2022-O-3 FY22-23 Proposed Budget***

-Comm. Winston made a motion to approve the bills for April 2022; Comm. Waltemeyer seconded the motion. All approved.

- Comm. Anderson made a motion to approve Amendment #10 GMB litigation services in the amount of \$10,000; Comm. Winston seconded the motion. All approved.

- Comm. Anderson made a motion to approve GMB's Sewer Evaluation Proposal; Comm. Waltemeyer seconded the motion. All approved.

- Comm. Anderson made a motion to gift the YMCA \$200.00; Comm. Winston seconded the motion. All approved.

-Gene Harris and Frank Prettyman spoke on the Preston Observatory Project and showed the Commissioners a map of the area of interest

-Comm. Waltemeyer made a motion to adjourn the meeting at 7:55pm; Comm. Winston seconded the motion. All approved.

The meeting adjourned at 7:58pm.

Respectfully Submitted by: Amber Korell